



## **EXPORT COMPLIANCE OFFICER (ECO) *Abu Dhabi, UAE***

Email CV to: [export.compliance@knowledgeintl.com](mailto:export.compliance@knowledgeintl.com)

### **Company Overview**

Knowledge International, LLC (KI) is a bridgehead for our United Arab Emirates (UAE) business partners to the United States. Our purpose is to facilitate defense-related transactions of products and services with United States Original Equipment Manufacturers and to provide a linkage to the United States Departments of State and Defense in connection with such activities. KI also assists our Emirati business partners with the procurement of human capital with our HR recruitment activities for retiring, transitioning, and veteran members of the U.S. armed forces.

Knowledge International's mission is to seek out and provide the industry's highest expertise toward promoting social, economic, and political ties through international transactions and knowledge transfer between the United States and the UAE and to foster the relationships between the industry and government of both countries.

#### KI's capabilities lie in the following areas:

- Creating a bridgehead for KI's customers to the United States
- Providing targeted business development activities for needed products and services
- Facilitation of Defense related transactions (products & services) with US suppliers
- Liaising with the U.S. Departments of State and Defense in connection with supported business ventures
- Expertise in ITAR, EAR, and export controls compliance
- Sourcing of U.S. human capital to assist, support, and guide our customer's business ventures in the UAE

### **Position Overview**

The Export Compliance Officer will report to the Senior Export Compliance Officer (SECO) in the KI-AD branch office. The KI-AD SECO and Managing Director will assign all duties and tasks. A primary focus for this position will be the day-to-day oversight of the defense service activities performed by KI direct manning personnel (DMP) assigned to various manpower contracts in support of the UAE Armed Forces and to ensure strict compliance with the International Traffic in Arms Regulations (ITAR) and multiple KI TAA's. He/she will be the key facilitator for access to all work sites and US DMP's per the various Joint Venture Agreements. Individual will assist in training, record keeping, reporting, and focus on monitoring and auditing KI export compliance policy, procedures and worksites.

Familiarity with FMS programs is highly desirable as the position will work with KI, host nation government, US Embassy Country Team, and KI affiliate companies to address any retransfer or overlapping DCS/FMS issues. Individual should be currently proficient but will be expected to complete training as directed to improve overall understanding of the ITAR and EAR.

Responsibilities include:

- Ensures importing, exporting, and supply chain security activities comply with USG laws, implementing regulations, and guidelines.
- Reviewing and developing company export/import compliance policies, procedures and programs for KI and its core associated entities and ventures.
- Drafting timely export licenses, technical assistance agreements, technology control plans, and other forms of export licensing requests for submission to regulatory agencies.
- For applicable Emirati business partners and end-users, ensure that appropriate safeguards for the inadvertent transfer of controlled technology, data, and hardware are in place. Ensure that relevant KI export compliance policies are fully supported and implemented.
- Maintain strong relationships with host nation POCs enabling site/base access.
- Perform on-site end-use monitoring of personnel performing defense services to ensure activities remain within scope of relevant export authorization. Produce high quality written assessments based on end-use monitoring activities.
- Advises operating Program Managers on licensing policies, regulations, guidelines, and practices under EAR and ITAR. Responds to inquiries on the application of export control regulations and licensing policies/practices/guidelines to international transactions and program activities.
- Participate in planning, organizing, and supporting company export compliance training seminars and other KI compliance initiatives. Perform compliance in-briefings and out-briefings for employees working under KI export authorizations.
- Coordinates with KI's HQ and its Emirati business partners for tasks related to distribution and execution of approved export authorizations, associated Technology Control Plans, and DN/TCN NDA's and like documents requiring party signatures.
- Maintain export related record keeping functions and files.
- Managing internal and external audits and self-assessments.

- Analyze products to determine export jurisdiction and commodity classifications

Desired Qualifications:

- 5+ years experience, in ITAR and EAR compliance
- Bachelors Degree in Business, Government, or International Relations (Masters preferred)
- Knowledgeable of export control regulations and licensing policies and practices, with particular focus on defense trade controls (ITAR) and dual-use controls (EAR).
- Experience with Foreign Military Sales is a plus.
- Background in Information Assurance and/or Quality Assurance highly desired.
- Strong understanding of U.S. government agency responsibilities in the export licensing review process and their interrelationships is desired.
- Effective communication skills, both oral and in written, with corporate, business unit and U.S. Government counterparts.
- Experience with OCR's EASE software, DTrade, AES, SNAP-R

Compensation:

Attractive salary package with travel, based on commensurate experience. Position is based in the UAE. Candidate must be willing to relocate and eligible for long term residency overseas.

Contact: Email Resume/CV to [export.compliance@knowledgeintl.com](mailto:export.compliance@knowledgeintl.com)

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